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## Professional Profile

Dynamic and collaborative professional with over 20 years of experience driving data led project management and process optimisation. Passionate about fostering teamwork and enhancing workplace culture through effective communication, proactive problem solving and continuous improvement. Proven ability to build strong cross-functional relationships and adapt to diverse teams, consistently delivering operational excellence and innovative solutions. Dedicated to maintaining high data integrity and streamlined workflows aligned with organisational goals.

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## Key Skills

- Team collaboration and communication
  - Problem solving and analytical thinking
  - Adaptability and continuous learning
  - Data analysis and quality assurance
  - Process optimisation and innovation
  - Automated solutions development
  - Project Management and coordination
  - Attention to detail and accuracy
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## Technical Proficiencies

- **Data Tools:**
    - Advanced Excel, VBA
    - SQL
    - Python (Pandas, NumPy, Matplotlib, Seaborn, Scikit-Learn)
    - Power BI (DAX/Visualisations), Power Query (M/ETL), PowerPivot
  - **Reporting and Database Systems:**
    - Maximo CAFM
    - DB2
    - Birt Reports, Crystal Reports
    - MS Access
  - **Web and Version Control:**
    - HTML
    - CSS
    - JavaScript
    - CLI
    - GitHub
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## Professional Experience

**Contractor** | March 2021 – Present

**Amey (Remote) | Consultant Commercial Manager/Analyst** | June 2024 – October 2024

- Enhanced cross team collaboration and decision making by delivering clear and insightful visual reports.
- Improved data accuracy and efficiency through automated VBA macros and advanced Excel visuals.
- Facilitated seamless integration of internal and external datasets with Power Query, optimising commercial insights.

**Excel4Business (Remote) | Excel Consultant** | August 2023 – December 2023

- Developed and delivered automated Excel solutions, increasing efficiency and accuracy for various sectors including pharmaceutical and accounting.
- Trained clients effectively in advanced Excel functionality, promoting a collaborative and knowledge sharing culture.
- Improved business workflows through strategic process analysis and tailored automation recommendations.

**Mitie (Remote) | Commercial Data Analyst** | March 2021 – July 2023

- Coordinated with cross functional teams, aligning project objectives for a smooth CAFM system upgrade.
- Improved data consistency and quality through comprehensive data validation and cleansing, supporting optimal operational outcomes.
- Provided attentive post-implementation support, enhancing team confidence and overall system reliability.

**VINCI Facilities | Commercial Manager** | July 1997 – February 2021

- Directed implementation and optimisation of the Maximo CAFM system, aligning technology systems with business goals.
- Successfully managed and mentored diverse commercial teams across multiple locations, fostering a supportive and high-performance culture.
- Developed and launched automated tools enhancing workflow efficiency by 50%, directly contributing to team productivity and increased revenue.
- Led benchmarking initiatives in substantial revenue gains, reflecting strategic commercial insight and effective stakeholder communication.

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## Education and Training

- **Data Analyst to Data Scientist** – Learning People Global (Passed)
- **Python Novice to Pythonista** – Learning People Global (Passed)
- **Continuous Professional Development:** LinkedIn Learning, Udacity, Zero to Mastery, Data Camp, DataQuest, Maven Analytics, W3Schools
- **Professional Skills Training:** Commercial Awareness, Effective Communication, Presentation Skills, Health and Safety, Planning.